**大学生安全行为规范告知书**

“安全”是教学、科研、生活的保障，为了共同参与创建安全文明校园，保证自身安全，顺利完成学业，确保校园一方平安，现将大学生应遵守和履行的安全行为规范告知如下：

1、牢固树立安全发展观念，自觉参加各种安全教育、演练等活动，切实提高自律意识、安全防范意识和安全防范能力；

2、提高法制意识，自觉维护国家安全和校园稳定，不说不利安全稳定的话，不做不利于安全稳定的事，不在网上发表不利于稳定团结的言论；

3、自觉遵守学校“校门出入制度”，进出校门自觉出示学生证等有效证件；

4、遵纪守法，不寻衅滋事、不酗酒斗殴、不盗窃财物、自觉远离“黄”“赌”“毒”；

5、遵守学院消防安全管理有关规定，自觉爱护灭火器材、应急照明灯和安全指示标志等设施；不私拉乱接电线，不存放易燃易爆物品，不吸烟，不使用违章电器（如“热得快”、电热毯、电炉、取暖器等），不使用蜡烛等明火，不在校园内燃放烟花爆竹。

6、自觉遵守生产、实验、实习等各项安全制度，不擅离职守，不违章操作；

7、不得破坏公共财务、网络及通讯设备，不得私拉乱接网线。

8、自觉遵守交通法规，不乱闯红灯、不乱穿马路，不搭乘“黑车”等无运营资质交通工具，不驾驶无证车辆，不飙车，遵守校园相关交通安全管理措施；

9、妥善保管自己的贵重物品，身边不存放大额现金，做到人离宿舍随手关门，在教室、图书馆、食堂等公共场所贵重物品随身携带；

10、关注学校周边安全，不吃无证摊贩不洁食物，不独自前往偏僻场所，到河边、水库等地方游玩时遵守警示标志，防止溺水等意外事故发生；

11、妥善保管个人信息，增强自我保护意识，防止电信、网络诈骗，防止误入传销组织；

12、自觉抵制不良行为，发现问题，及时报告；同学间相互关心、相互提醒，加强防范。

联系方式：保卫处电话：38223048 值班电话：18964587110

 学生处电话：38223279

本人已知晓上述安全行为规范。 签名：

 年 月 日

所在院（系）： 班级： 学号：

宿舍或家庭地址： 手机号：

本承诺书一式三份，一份由学院（系）保存，一份学生本人保存，保卫处备份一份

**上 海 电 机 学 院**

**《大学生行为规范承诺书》再宣传、再教育情况记录单**

学院(系)： 班级： 班级人数

|  |  |  |  |
| --- | --- | --- | --- |
| 宣传教育时间 |  | 宣传教育地点 |  |
| 班主任签名 |  | 参加教育人数 |  |
| 接受宣传教育学生签名： |
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|  |  |  |  |  |  |
| 缺席人员教育时间 |  | 教育地点 |  |
| 学生签名 |  |  |  |  |
|  |  |  |  |  |  |

 二级学院责任人签名：

 二级学院（盖章）

 2019年3月

**上海电机学院**

**2019年班级治安保卫责任书**

为了加强我校的治安、防火等安全工作，使班级管理有序、文明、安全，特签定班级治安保卫责任书。责任要求如下：
 一、严格按照综合治理和《企事业单位内部治安保卫条例》规定，实行综合治理工作由各班班主任及辅导员负责制，建立相应的班级安全工作网络，落实相应的责任制度，每班应配备班级、宿舍安全员（治保员），建立安全工作的快速反应机制。
 二、做好四防三禁工作，经常宣传落实防盗、防火、防破坏等事故的各项具体防范措施，严禁赌博、打架斗殴，不发生刑事、治安案件，不发生治安、火灾、爆炸等灾害事故。

1、防火工作： 教育学生不在教室、寝室内乱接乱拉电线；严禁擅自使用违章大功率电器、电炉、火油炉、酒精炉；严禁点蜡烛、乱烧纸屑；严禁将易燃易爆物品带入学校。严禁学生吸烟。

2、防偷窃：督促班级同学妥善保管好贵重财物。教室、寝室无人时，要关好窗锁好门。寝室内不得擅自留宿外来人员。

3、防事故：教育学生人人遵守各项法纪，防止发生各类事故，确保人身和财产安全。

4、防溺水：教育学生不在学校的河道边戏水、游泳、垂钓、捕捞及与涉水安全相关的活动，防止溺水事故的发生。

5、禁赌博、毒品：严禁学生进行任何赌博活动，严禁涉毒活动及吸毒。

6、禁殴打：严禁殴打他（她）人，对可能引发殴打、斗殴和促使矛盾激化的苗子，要及时调解疏导，缓解矛盾，并及时报告领导和有关部门。

7、禁止参加传销、邪教、恐怖组织及各种非法团体。

三、积极开展法制法规教育和安全防范常识的宣传教育，提高本班学生的安全意识和应对能力。同时教育学生自觉遵守实验、实习等安全操作规程，不违章操作。

四、严格把关好本班级的安全，并有保卫措施，经常检查安全隐患，消除隐患，堵塞漏洞。要及时抓好违法违纪苗头，发现问题及时向所在学院、学校职能部门报告，并妥善处理。

五、组织班级同学完成学校和二级学院布置的任务，开展好班级治安保卫工作，并及时上报各类信息。

二级学院 （盖章） 班 级

责任人签字 责任人签章

二0 年 月 日

本协议一式三份，双方各执一份，保卫处备份一份

二级学院《班级治安保卫责任书》各班主任签约承诺汇总表

学院名称（盖章）：

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 班级 | 班主任 |  | 班级 | 班主任 |
| 1 |  |  | 20 |  |  |
| 2 |  |  | 21 |  |  |
| 3 |  |  | 22 |  |  |
| 4 |  |  | 23 |  |  |
| 5 |  |  | 24 |  |  |
| 6 |  |  | 25 |  |  |
| 7 |  |  | 26 |  |  |
| 8 |  |  | 27 |  |  |
| 9 |  |  | 28 |  |  |
| 10 |  |  | 29 |  |  |
| 11 |  |  | 30 |  |  |
| 12 |  |  | 31 |  |  |
| 13 |  |  | 32 |  |  |
| 14 |  |  | 33 |  |  |
| 15 |  |  | 34 |  |  |
| 16 |  |  | 35 |  |  |
| 17 |  |  | 36 |  |  |
| 18 |  |  | 37 |  |  |
| 19 |  |  | 38 |  |  |

 二级学院责任人（签字）：

 二级学院（盖章）





**The Notice of Code of Safety Conduct for University Students**

Safety is the guarantee of normal teaching, scientific research and life. In order to create a safe and civilized campus together, ensure everyone’s safety and successfully complete personal education, the notice of code of safety conduct which shall be obeyed and conducted by all university students is as follow:

1. Establish the concept of safe development, participate in safety education activities or drills consciously, and enhance the awareness and abilities of self-discipline and safety precaution;
2. Improve legal consciousness, maintain the safety and stability of campus and the country; behaviors that would break the safety and stability are prohibited; online comments which go against solidarity and stability are forbidden;
3. Observe the school gate accessing rule consciously, and show student ID card or other valid certificate proactively when accessing;
4. Observe local laws and disciplines; causing trouble, drinking unrestrainedly, fighting with others, and stealing are not tolerated; pornographers, gambling and drug abuse are completely unacceptable;
5. Obey the secondary school rules of safety management of the fire control, do not destruct the equipments such as fire extinguisher, emergency lamp and safety indication signs; connecting electric wires without permission, inflammable and explosive materials, unsafe electrical appliances such as immersion heater, electric blanket, heaters, etc. are strictly forbidden in the accommodation; open fire like candles and so on, fireworks and crackers are not allowed in campus.
6. Observe the security systems of production, experiments and internship, absence without leave and operation against rules are not permitted;
7. Destruction of public property, network and communication equipment are forbidden. connecting network cables personally without permission is prohibited;
8. Obey the traffic laws and management rules of traffic safety of SDJU; running the red light, jaywalking, taking vehicles without operating certificate such as unlicensed taxi, driving unlicensed vehicles, drag racing are not allowed;
9. Take care of personal belongings; do not carry a large amount of cash; lock the door when leaving dorm, and carry valuables with you in public places such as library and canteen;
10. Take notice of the safety around school, follow the warning sign beside river bank and reservoir in case drowning accidents happen; the unhygienic snack from unlicensed stall keepers, heading for remote places alone are not recommended;
11. keep the personal information safe, enhance the awareness of self-protection，prevent telecommunication and internet fraud and being strayed into pyramid scheme organization;
12. Resist misconducts consciously, report suspicious cases in time; mutual concern, mutual caution and precautions ought to be raised among classmates

Tel: Security Department：38223048 Duty Office：18964587110

 Students’ Affairs Department：38223279

Herein I declare that all codes of safety conduct above are clear to me.

Signature：

(Y) (M) (D) :

Secondary school： Class： Student number：

Residential address： Tel：

The commitment letter is in triplicate. One preserved by secondary school, one kept by the student him/herself, and one held by the security department.

**Summary Sheet of Signature for Commitment to Re-propaganda of *Commitment Letter of Code of Conduct for International Students* for Secondary School**

Secondary school（seal）：

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Class  | Signature of student |  | Class  | Signature of student |
| 1 |  |  | 19 |  |  |
| 2 |  |  | 20 |  |  |
| 3 |  |  | 21 |  |  |
| 4 |  |  | 22 |  |  |
| 5 |  |  | 23 |  |  |
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 Head of secondary school（signature）：

 March 2019